HOW TO ACCESS STUDENT EMAIL?

1. Open your web browser, type **http://mail.student.usm.my**
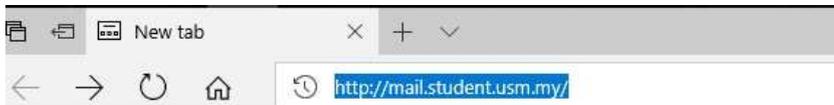
2. Enter your student email address and password. Click "Sign In'
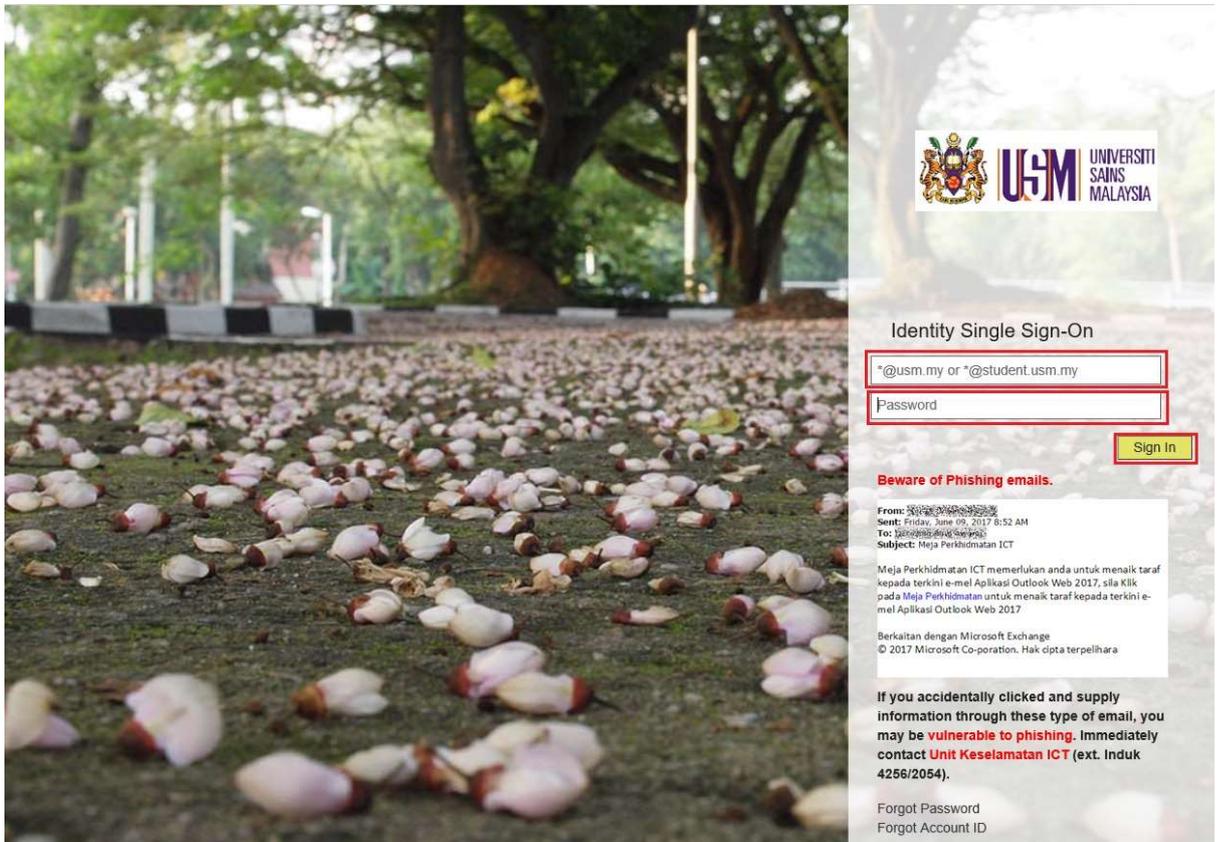
FORWARDING TO PERSONAL EMAIL

1. Please make sure you are signed in to your student email (http://mail.student.usm.my) before proceeding to the next step.
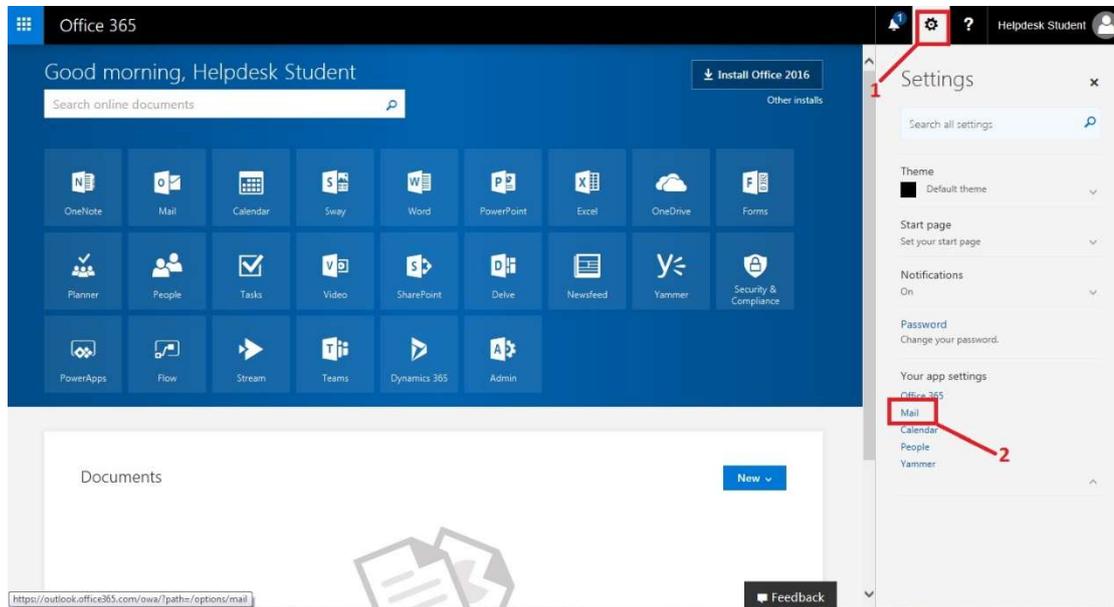
2. Click the '**Settings**' button (gear-like icon) and click on '**Mail**' icon in the menu
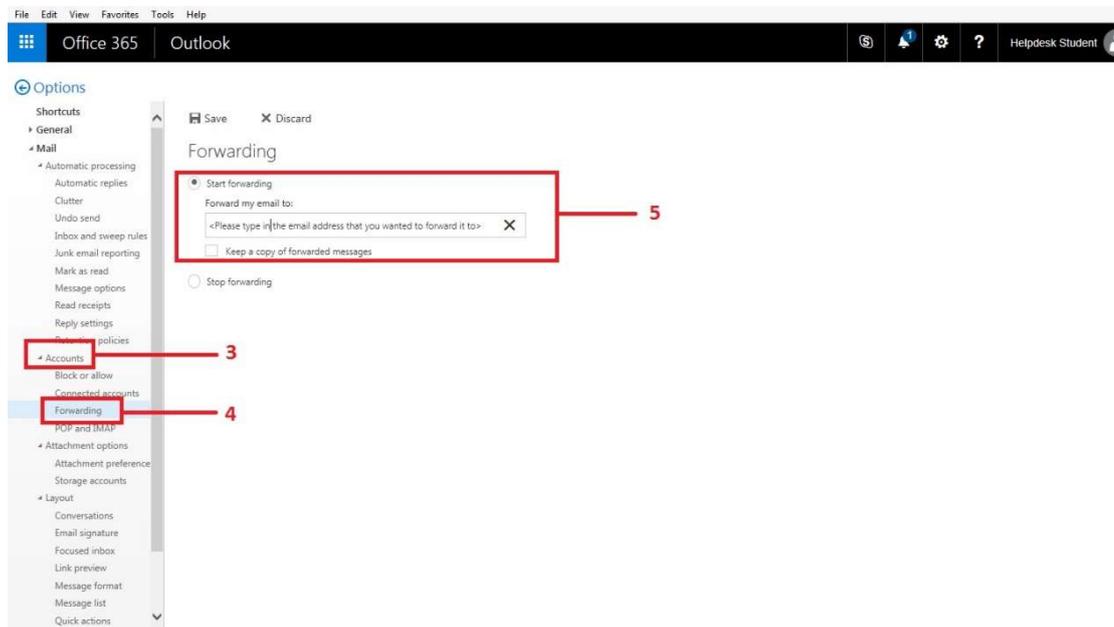
3. Then, find the **Account** menu under the Mail menu.
4. After that, click the **Forwarding** menu.
5. Finally, type the preferred personal email that you want to forward and **Save**.